



Cabinet

Wednesday, 9 October 2019 at 6.00 pm

Room 6 - Capswood, Oxford Road, Denham

SUPPLEMENTARY AGENDA

Item

12. Policy Advisory Group Minutes (available in supplement pack) *(Pages 3 - 18)*

Healthy Communities PAG 30 September 2019

Planning and Economic Development PAG 09 September 2019

Resources PAG 24 September 2019

Note: All reports will be updated orally at the meeting if appropriate and may be supplemented by additional reports at the Chairman's discretion.

Membership: Cabinet

Councillors: N Naylor
J Read
B Gibbs
P Hogan
D Smith
L Sullivan

Date of next meeting – Wednesday, 26 February 2020

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HEALTHY COMMUNITIES POLICY ADVISORY GROUP

Meeting - 30 September 2019

Present: P Hogan (Chairman)
D Anthony, P Bastiman, Dr W Matthews and D Pepler

Also Present: J Jordan

Apologies for M Bezzant
absence:

8. MINUTES

The minutes of the Healthy Communities PAG held on 4 June 2019 were approved.

9. DECLARATIONS OF INTEREST

Cllr Pepler declared an interest in item 6 as a trustee of Burnham Youth Centre.

10. REPORTS FROM MEMBERS

Cllr Pepler reported that he had attended a meeting of the Buckinghamshire Health Care Trust held at the end of July and a report would be submitted to the Council meeting in November 2019.

11. HEALTHY COMMUNITIES UPDATE REPORT

The Housing Manager provided an update to Members of the PAG and particularly made reference to the following information:

- The period of July and August saw significant turnover within the temporary accommodation units due to the completion of both the new temporary accommodation units at 1-12 Walters Court and the new affordable rented homes on the Denham Media Park development. This had helped to reduce the number of households that SBDC was placing in nightly booked accommodation. As a comparison in April last year SBDC had 36 households in nightly booked units and this had reduced to 10 households in August 2019.
- The new units at 1-12 Walters Court were completed and leased to Bucks Housing Association from August 2019. Lettings commenced during that week with the flats being occupied in phases over subsequent weeks. Two flats in 801 Bath road adjacent have been completed and will be available for temporary accommodation shortly.
- There were indications that SBDC was seeing an upturn in homelessness applications during the first months of 2019/20 which could be related to the measures introduced by the Homelessness Reduction Act.

Healthy Communities Policy Advisory Group - 30 September 2019

- Denham Film Studios had provided 63 flats for affordable rent and 27 for shared ownership. 30 affordable rented flats were being advertised by Buck Home Choice in April 2019 and the remaining 33 were let during August/September 2019.
- SBDC and three other District Councils had jointly commissioned with Community Impact Bucks a Handy Helpers Scheme as a one year pilot to deliver minor repairs, adaptations and help with day to day tasks to older and vulnerable people. This Scheme was separate to the Disabled Facilities Grant. The Principal Leisure and Communities Officer also made reference to the Outreach Programme which provided additional support.
- In relation to Environmental Health, 509 people had registered to use the Noise App; 37 cases were under investigation, 246 were resolved and 19 pending a response.
- Legislation relating to Unauthorised Encampments was pending. The Council had agreed not to proceed with the use of injunctions last November. Wycombe District Council had applied for and tested an injunction for over 100 sites it owns. The partnership has agreed to take a watching brief on the impact of the injunction to consider whether a county wide injunction was practicable for the new Buckinghamshire Council.
- The Leisure and Community Manager referred to the small grants application process; there had been a record number of 38 valid applications following the deadline being extended to 30 September 2019. All wards had attracted at least one application with some wards such as Iver attracting very high numbers. The next step would be to decide which applications were to be allocated funding.

Members asked a number of questions and the following points were noted:-

- London and Quadrant Housing had paused new development because of the downturn in the housing market. There were still developments in the pipeline but they were not looking at future development. The Council had a liaison meeting with L&Q later this week and would have more detail on their business plans. However, the Council were not concerned about this issue. The Housing Manager reported that there were a number of alternative providers who were active in Buckinghamshire such as Paridigm and Hightown.
- A Member made reference to the topping up ceremony which was being held for the redevelopment of Gerrards Cross Police Station Site on 4 October 2019 which included 14 affordable homes.
- In relation to the Noise App, Members noted that pre-registration was required to capture data on the Noise App although residents could still record without registering. Some residents would have downloaded the Noise App for future use; it did not necessarily mean that there were cases to investigate. The Noise App made it easier for officers to close down cases quickly that could not be resolved by the Council.

- A Member referred to the interventions in unauthorised encampment sites in South Bucks and the number of incursions which wasted officer time. The Housing Manager referred to the county-wide injunction above which would be discussed along with other options in the work streams for the new Buckinghamshire Council. Reference was made to the incursion into the Council's car park, near Sainsbury and travellers accessing the car park despite the height barrier.
- With regard to grant applications Members noted that if some wards did not have enough valid applications for their area then some of the funding could be transferred to other areas but this would need to be decided by Members.

Cllr Bastiman entered the meeting at 6.30pm.

12. **COMMUNITY AND WELLBEING PLAN ANNUAL REVIEW**

The PAG received a report on the positive work being undertaken through the Council's Community and Wellbeing Plan during 2018/19 which was adopted by the Cabinet in May 2017. The Leisure and Community Manager outlined the diverse range of projects which had been delivered in partnership with town and parish councils, the voluntary and community sector and partners such as GLL, Thames Valley Police and the Clinical Commissioning Group.

With reference to the 50 plus programme at the Beacon Centre the Leisure and Community Manager agreed to check whether this was also available at the Evreham Leisure Centre.

A Member asked a question on the Flexible Home Improvement Loan Scheme which remained available for local residents although no new loans were approved during 2018/19. The Housing Manager reported that this was a Thames Valley wide scheme and there was no specific budget for South Bucks. Funding would be drawn down by the individual client and the Council paid an annual membership fee. A Member asked whether this Scheme was publicised and the nature of the Scheme. In response it was noted that this scheme provided a low interest rate for residents who were asset rich but who did not have access to any significant savings who may not be able to pay for any major repair work. Members were also reminded of the Disabled Facilities Grant which could also help finance adaption works; however this would be means tested. Following a question the Housing Manager agreed to check whether there was a minimum or maximum amount available for the loan. The loan would be secured against the property.

Members made reference to the work of the Citizen's Advice Bureau which had supported 2,253 clients and prevented 127 people from being homeless and securing £195,986 in benefits. A Member asked about legal aid and was informed by the Housing Manager that they would be directed to specialist legal advice on housing and other areas.

With reference to the World War One Special Small Grants Scheme a Member referred to VE celebrations in 2020. The Principal Leisure and Communities Officer reported that he would look at the budget to see if any funding could be made available to local organisations.

Members congratulated officers on the number of projects which were wide ranging and met the aims of the Plan.

13. **AIR QUALITY MANAGEMENT AREA IN IVER UPDATE**

The PAG received a report which sought Members views on the draft Air Quality Action Plan, which set out how stakeholders would work to improve air quality in the Iver Air Quality Management Area (AQMA). The Action Plan would be subject to public consultation over a 12 week period via the website, local and social media. Included in the document was a source apportionment calculation which identified the main sources of the pollution, which was road traffic. The main source of Nitrogen Dioxide on Thorney Lane South was HGVs, whilst HGVs and Diesel Cars have shared responsibility on the High Street.

Members noted that the key plan elements included the uptake of cleaner vehicles, minimising the impact of the National Infrastructure Projects on Iver, improving car parking provision in Iver and to introduce car parking restrictions on the Highway, carrying out a feasibility study for a Clean Air Zone in Iver and developing a relief road that would take HGVs away from the High Street. They also noted the update on the two air quality projects.

Some Members expressed concern that these actions were not enough to address pollution. The relief road would only impact on one zone but could increase traffic elsewhere and make the air quality worse and there were no powers to get vehicles to use cleaner fuels which would impact on small businesses. The Senior Environmental Protection Officer reported that they working with Bucks County Council to include this in their Freight Strategy and had already met with a number of businesses to offer assistance where possible. The Environmental Health Manager reported that all these actions put together would reduce pollution. This Action Plan could be built upon once information was available on which measures were successful. Having an AQMA did provide the Council with some power and there was a legal responsibility to implement the Action Plan with partners. DEFRA could also intervene if actions were not being implemented.

Another Member expressed concern that no action had been taken with regard to using the car park in The Swan to prevent double parking in the High Street. The Environmental Health Manager referred to discussions with Bucks County Council on improving car parking provision and introducing car parking restrictions and commented that he would pursue this. Members also mentioned the footway which was flooded which meant that pedestrians had to walk on the road, which was dangerous because of HGVs. There was also funding for a cycleway but this had been

withdrawn and the funding allocated to another area. A Member also commented that the walking crocodile to Iver Infants School had been cancelled and it would be helpful to see if this could be reinstated.

Reference was made to a recent announcement from Sajid Javid for additional funding for road infrastructure and whether any bids could be made. Members noted that bids would be submitted through the Lead Growth and Strategy Officer at Bucks County Council.

Members agreed that the draft Air Quality Action Plan should be sent out for consultation and if Members were not satisfied with the response from Bucks County Council they should invite a representative to attend the next PAG meeting. Members also asked for a refining of the priorities in the Plan.

Having considered the advice of the PAG, the Portfolio Holder **RESOLVED** that the draft Air Quality Action Plan be approved for formal consultation and following consultation and feedback that the action plan be finalised for approval by Cabinet and DEFRA.

14. **FOOD SAFETY AND HEALTH AND SAFETY SERVICE PLAN**

The PAG considered the joint Food and Health and Safety Service Plan and Food and Health and Safety Enforcement Policies for the year 2019/20. The Action Plans contained within the appendices highlight key areas which would be focussed on in the coming year to increase performance standards. This included guidance on Brexit and preparing for the new Buckinghamshire Council.

Members noted that since the introduction of the national Food Hygiene Rating Scheme, the percentage of all eligible food premises (rating of 3 or better) continued to increase and was currently 96% for Chiltern and 97% for South Bucks District Councils, higher than the national average of 95.3%. In 2018/19 significant enforcement activity took place and four food businesses were successfully prosecuted with fines being issued in the Crown Court of up to £33,000 and substantial costs being awarded.

Whilst health and safety remained a priority for the Government, there would be a reduction in inspections of businesses and officers would only inspect where there was a specific need, either due to local or national intelligence and the national strategic priorities. Therefore there were more food inspections. Members noted that there was one fatality a couple of years ago relating to someone who was working at a height. Other potential accidents included the use of inflatables and guidance had been produced to local businesses.

The Principal Environmental Health Officer reported that the policies had been slightly amended for Cabinet with reference to the Scheme of Delegation.

A Member referred to food labelling and chemical contamination and was informed that this was the responsibility of trading standards. Members also noted that Hampshire Scientific Services provided sampling.

Following a question it was noted that businesses were inspected according to the HSE's national priorities based on national accident statistics and locally identified concerns. Recent projects included guidance on inflatables, gas safety in catering establishments and bottled gas in pubs.

RECOMMENDED to Cabinet that the joint Food and Health and Safety Service Plan and the Food and Health and Safety Enforcement Policies be approved.

15. **ARMED FORCES COVENANT**

The PAG received a report on the projects and activities supporting the Buckinghamshire Armed Forces Covenant over the last 12 months. The 2018/19 Buckinghamshire Armed Forces Covenant Action Plan detailed various projects and initiatives that South Bucks District Council had supported. The National Armed Forces Community Covenant action plan had five work strands that support four key objectives; Recognise, Remember, Integrate and Support. On Monday 24 June 2019 there was a joint 'Raising the Flag' ceremony which paid tribute to the British Armed Forces community during Armed Forces week.

A Member asked where residents should be directed if they needed assistance. The Active Communities Officer responded that they could contact their office and in addition there was the South Bucks Armed Forces Champion Councillor Duncan Smith. There was also a Covenant Steering Group meeting which included member organisations and military personnel.

PAG Members recognised the positive work undertaken over the last 12 months across South Bucks supporting the Buckinghamshire Armed Forces Covenant and noted the action plan.

The meeting terminated at 7.30 pm

PLANNING AND ECONOMIC DEVELOPMENT POLICY ADVISORY GROUP

Meeting - 9 September 2019

Present: J Read (Chairman)
J Jordan, M Lewis and G Sandy

Also Present: Dr W Matthews and R Sangster

Apologies for absence: G Hollis

139. **MINUTES**

The minutes of the Planning and Economic Development PAG held on 4 April 2019 were approved.

140. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

141. **UPDATES FROM MEMBERS/ SENIOR OFFICERS ON CURRENT ISSUES**

The Head of Planning and Economic Development reported that the Regulation 19 process, which was the second stage of the consultation process when forming a Local Plan had now finished. This phase of the consultation process provides local communities, businesses and other interested stakeholders with the opportunity to comment on the policy content of a draft Local Plan, within a specific remit. The remit for public consultation relates to the 'Tests of Soundness' and also includes legal compliance, as set out in National Planning Policy Framework.

Once Regulation 19 was complete, an independent Planning Inspector would then undertake a 'public examination' of the draft Local Plan where recommendations could be made to further improve it. There had been approximately 2,700 responses with over 6,000 comments in total. The Planning Inspectorate were expected to sit in early to mid-December. Members congratulated the Team on their work in getting the Local Plan to this stage.

The Community Infrastructure Levy consultation had now closed and 36 people had responded with 40 comments. The response to consultation was expected to be low due to the technical nature of the document. Following this stage of consultation, the charging schedule will then be submitted for an independent Public Examination to be arranged in which a Planning Inspector would consider evidence from the Councils and from developers, planning agents, stakeholders, Parish Councils, residents' groups, the County Council, infrastructure providers and other likely interested parties. The IPE would be used for this purpose rather than the Planning Inspectorate as they would be able to undertake this more quickly. Hearing sessions were

expected to take place in early November with a report submitted before Christmas. The Charging Schedule would then need to be adopted by both Councils early in 2020 and hopefully be implemented by mid-February 2020.

The Strategic Planning Consultant reported that information forwarded to the Planning Inspectorate would be summarised. An analysis would be made of issues raised on particular policies. No modifications would be made to the Plan.

The Portfolio Holder clarified that the CIL would be sent to the Parish Council for smaller projects that would make a difference to the community. In terms of the new Buckinghamshire Council funding would be put into one budget and allocated according to infrastructure needs, which may not be geographically balanced.

142. RESPONSE TO HEATHROW AIRPORT CONSULTATION

The PAG received a report that identified the key planning and environmental issues extracted from Heathrow Airport's recent consultation relating to South Bucks District Council which is summarised as follows:-

- The Heathrow expansion would have implications for residents of South Bucks District and the response of the Council would be considered by the Planning Inspectorate through their determination of the Development Consent Order (DCO) application in 2020. It was the largest DCO application to date proposing a major expansion of the airport with consequences for the District in terms of land use, transport and quality of life due to noise and pollution all of which need to be mitigated against.
- The Council was not the determining authority for the DCO application. Heathrow Airport Holdings Limited (HAL) proposed to submit the DCO application to the Planning Inspectorate (PINS) in mid 2020 with its examination due in 2020/21 and a decision in 2021. The Council's views were matters of interest to PINS in their determination of the DCO.
- The Airport Expansion Consultation (AEC) was being held separately to the consultation on air space. On the AEC only 4,000 responses had been received so far but the deadline was 13 September 2019. For Chiltern the air space consultation was more significant. There was a concern that each consultation was being held separately.
- Currently there were 80 million passengers at Heathrow and this was expected to increase to 142 million by 2050.
- The construction period was critical with a completion date of 2026 which was an extremely optimistic deadline bearing in mind the realignment of the M25, moving of A4 (and rivers), new flood surge ponds.

During discussion the following points

- There were significant gaps in the proposals put forward by HAL despite the 38 consultation documents covering 17,000 pages. Benefits had been put

forward by HAL which covered mainly business opportunities. There were gaps in information for example in management arrangements, HGV routes, alternative routes for the realignment of the M25, the impact of the new railhead, surface access strategy etc. The relocation of the M4 and M25 during construction was a cause for concern as the timetable for these projects was not in line with similar projects completed elsewhere in the country.

- The Strategic Planning Consultant identified areas of the proposed transport model in the Development Consent Order (DCO) that lacked detail. Members referred to the impact on the roads, particularly HGV routes and the robustness of the Preliminary Environmental Information Report. The Strategic Planning Consultant reported that the transport model required further work. This included doubled freight and its impact on the surrounding transport infrastructure. Members identified that the proposed routes of HGV's were problematic due to the existence of low-weight bearing bridges on the routes. Members emphasised the need for a relief road.
- Members raised concerns regarding the proposed Flood Storage and its effect on surrounding communities. It was identified that residents were not able to access the Heathrow airport expansion compensation scheme as they did not qualify due to geography, even though there would be blight and difficulties obtaining house insurance. Members were also concerned that many of the Flood Storage areas were being built on top of former landfill sites. The lack of detail on how the gravel extraction sites would be managed was noted by Members as HGV's would affect traffic.
- The new flood storage ponds were proposed south of Richings Park with significant landscape features proposed. Bunds need to be secured to provide a noise and visual barrier to Richings Park and the Ivers from the third runway to the south of the M4. Solutions had not been presented that address the groundwater and alluvial flooding risks. A Member referred to the fact that the storage pond would be surrounded on three sides by residential properties. The Strategic Planning Consultant reported that he had discussed this issue with the County Council who also had concerns about flooding and adequate mitigation. In addition Members asked whether any benefit could be made from the storage ponds in terms of recreational facilities.
- The effect of flightpaths on communities was also raised and the Strategic Planning Consultant advised that it was contained in a different DCO and consultation. The Airspace decision would be finalised after the DCO was granted which was not considered to be good practice. The plans for airspace were yet to be finalised, but their aims were to spread the impact to minimise the possibility of it affecting only one area. A Member emphasised the need for respite and the need to provide alternative routes.
- It was reported that air quality in Iver was far below the national average, and emphasised the importance of monitoring through the Air Quality Action Plan in place to address air quality issues. Information should be accessible by local councils and available in real-time.

- A Member asked for clarification on the use of the airspace and noise factors. Reference was made to private jets taking off from Northolt and the need to clarify any changes in airspace relating to the expansion. Reference was made to the need to use monitoring equipment. Aircraft from Heathrow rise quickly and noise from aircraft tends to be under 3,000 feet. If planes were overloaded and the air thin this could have an impact on noise. Members also commented on night flights and the penalties for breaking any regulations. Complaints can be made to the Airports Authority and fines could be issued if regulations were breached.
- The Grundons facility was proposed for relocation in the Slough Green Belt and the Colne Valley Regional Park across from the SBDC boundary. The existing facility would be displaced as a result of the expansion proposal and therefore its relocation should be considered as part of the DCO. Emissions would have a further impact on residents.

RESOLVED:

- 1) That the detailed report and appended table, which addressed issues and concerns for each chapter of the Preliminary Environmental Impact Report and other documents contained within the raft of consultation material be noted, including the fact that Bucks County Council would be addressing the subject matters which fall within their remit to a larger extent.
- 2) That the comments made by the PAG be incorporated into the consultation response submitted by the Acting Chief Executive and Director of Services on behalf of the Council in consultation with the Cabinet Member for Planning and Economic Development.
- 3) That the Council response be shared with Heathrow Spatial Planning Group (HSPG), to form part of the HSPG joint Council response (a recommendation made by the Planning Inspectorate to the HSPG, which was consistent with Minister of Housing, Communities and Local Government guidance.

143. EXEMPT INFORMATION

RESOLVED that under Paragraph 3, Section 100(A)(4) of the Local Government Act 1972 the following item(s) of business is not for publication to the press or public on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act.

144. HS2 PROJECT UPDATE

The HS2 Consultant provided an update on the HS2 Project. The Project remained in Stage 1 which was the design, stakeholder engagement, delivery proposals, supply chain engagement and final design proposals. In August 2019 the Government announced a review of the Project to be chaired by Douglas Oakervee, before making

a final decision as to whether or not to proceed with the project as planned or whether to amend or totally abandon the Project. Notice to Proceed had already been delayed and was expected to be announced in December 2019, if the Government decided to proceed then the project would move into its construction phase. HS2 had recently advised the Council that the Department of Transport had committed a large budget for the project to move to the next phase of the project including procurement for equipment and construction and therefore the Council needed to continue to work on the Project until any such final decision was issued.

The Head of Planning and Economic Development informed the PAG that an agreement had been reached with regards to the viaduct, but a formal response had not been received. In response to questions from Members, it was clarified that the perspex used on construction of HS2 should not cause glare but this needed to be clarified. Members requested more detail on the state of projects for the Colne Valley Regional Park Panel enhancements. With regards to biodiversity, it was reported that the HS2 Masterplan would aim for a net gain in biodiversity. A Member asked for further information on how much funding had been spent on wildlife improvements.

RESOLVED that the report be noted.

The meeting terminated at 7.30 pm

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RESOURCES POLICY ADVISORY GROUP

Meeting - 24 September 2019

Present: B Gibbs (Chairman)
D Dhillon, J Jordan, P Kelly and J Lowen-Cooper

Also Present:

Apologies for absence: S Chhokar

7. MINUTES

The minutes of the Resources PAG held on 12 June 2019 were approved.

8. DECLARATIONS OF INTEREST

Councillor D Dillon declared an interest in Item 5, Inter Authority Agreement for Bucks County Council Legal Services. Nature of interest, Councillor Dillon was a Member of Bucks County Council.

Councillor B Gibbs declared an interest in Item 5, Inter Authority Agreement for Bucks County Council Legal Services. Nature of interest, Councillor Gibbs was a Member of Bucks County Council.

9. INTER AUTHORITY AGREEMENT FOR BUCKS COUNTY COUNCIL LEGAL SERVICES

Bucks County Council were moving from an outsourced arrangement for its legal services, currently provided by HB Public Law, to an in-house legal team to be in place by 1st October 2019. To assist with provision of the new in-house service and in view of local government re-organisation, an inter-authority agreement between each of the Districts and the County Council was proposed. This would be a collaborative exercise by the existing legal teams and arranged jointly. Any work done by the District teams would be recharged to Bucks County Council.

Members were advised that Chiltern and South Bucks Joint Legal Services staff would supervise the legal team providing advice and support on Bucks County Council property matters. The Head of Legal & Democratic Services confirmed that this would not impact adversely on business as usual for the Council's own legal work..

It was asked how the recharging would be calculated and the Head of Legal & Democratic Services was advised that officer time would be charged on a blended hourly rate adopting the approach currently used by HB Public Law.

Due to the urgency of implementing the Cabinet Member decision by 1 October, permission would be sought from the Chairman of the Overview & Scrutiny Committee to exempt the decision from call-in.

Having considered the advice of the PAG, the Portfolio Holder **RESOLVED** that South Bucks District Council enter into an Inter Authority Agreement with Chiltern District Council and Wycombe District Council, for the provision of legal services to Buckinghamshire County Council, from 1 October 2019 to 31 March 2020. The Head of Legal & Democratic Services be authorised to agree the final terms and conditions of the IAA.

10. **TREASURY MANAGEMENT QUARTERLY REPORT QUARTER 1 2019/20**

Members were asked to note the Treasury Management performance for Quarter 1 2019/20. It was advised that cash reserves were being held in short-term deposits as they would soon be carried over to the new authority and this would help the new management protocol. In paragraph 3.3 it could be seen that there were 2 identified investments available on call. There was no requirement for any additional borrowing.

The budgeted income from investments for 2019/20 had been set at £130,000 but would be monitored on a daily and monthly basis. The deferment decision for Gerrards Cross car park had reduced the cash outlay that would be required. Members enquired what would happen to any cash remaining at the end of the year and it was advised that these would go into the Unitary reserves. It was asked whether Consilio had any proposals and it was noted that the Shadow Authority would have to sanction any further acquisition plans.

It was **RESOLVED** that the report be noted.

11. **WRITE OFF REPORT FOR THE 2018/2019 FINANCIAL YEAR**

A report had been requested on the Write Offs for 2018/19. Members considered the amount of write-offs to be high but it was explained that following the return of the service in-house, there was a large number of historical debts and it had taken time to go through these. Where there was a possibility of recovering the debts, they had been pursued but it was often not economical to do this.

It was noted that the tightening up of the procedures for temporary accommodation had reduced the write offs in this area as there was a requirement to claim housing benefit but this didn't always cover the full costs.

With regard to business rates, the explanation in paragraph 2.10 showed that a significant proportion related to sums in respect of 2 companies that had gone into liquidation.

Penalty Notices were shown for 2018/19 but there was a request for figures for the last 5 years, so that the relative trends could be seen.

It was noted that the new Council would have less historical debt as it had been written off on the balance sheet. It was asked what the cost of the recovery project over 3 years had been and how much had been recovered and it was agreed to report the position to the next meeting. With so much historical data being included in this report, it was asked whether the forecast for 2019/20 would be much lower and it was agreed that that was the expectation. It was requested that targets be included in future reports for comparison.

It was **RESOLVED** that the report be noted.

The meeting terminated at 7.03 pm

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